

PT. Trakindo Utama
Gedung TMT 1, 11-17th Floor
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Certification Invitation Letter

Ref.No : **0474/CI-SVCN/L&TD/I/19**
Date : **January 29th, 2019**
To : **Heru Sulistiono, SN SAP / DBS: 24743 / H194** - **Sanga-Sanga**
From : **Learning & Talent Development Manager**
Cc : **Northern Kalimantan Area/Region Service Manager, Northern Kalimantan Product Support/Region Manager, Northern Kalimantan Area/Region HR Manager, Northern Kalimantan Area General Manager, Samarinda Service Head, Samarinda Branch Head**

Dear **Mr. Heru Sulistiono**,

Refer to Certification Request from your Superior and approval by all related person, herewith we invite you to attend certification process:

Event Title : **Competency Certification**
Schedule : **13 - 14 February 2019**
Time : **08:00 - 17:00 WITA**
Location : **PT. Trakindo Utama – STC Balikpapan**
Category : **Technician**

You must bring your own:

1. Safety boots and overall for all activity during certification process
2. Serviceman Proficiency Book

You should communicate to **Mr. Gatot Supriyadi** as the person in charge who will lead this process.



Ira Damayanti
Learning & Talent Dev.
Manager